

**SCOTT COUNTY SCHOOL BOARD
MINUTES OF REGULAR MEETING
TUESDAY, NOVEMBER 1, 2011**

The Scott County School Board met in a regular meeting on Tuesday, November 1, 2011, at Dungannon Intermediate School in Dungannon, Virginia, with the following members present:

James Kay Jessee, Chairman **ABSENT:** None
 Lowell S. Campbell, Vice Chairman
 Gloria E. "Beth" Blair
 Katherine J. "Kathy" McClelland
 Joe D. Meade
 Dennis C. Templeton

OTHERS PRESENT: John I. Ferguson, Division Superintendent; Jason Smith, Supervisor of Personnel/Middle Schools; Will Sturgill, School Board Attorney; Loretta Q. Page, Clerk Of The Board/Administrative Assistant for Student Affairs and Operations; K.C. Linkous, Deputy Clerk Of The Board/Human Resources Manager; Robert Sallee, Supervisor of Building Services; Kelvin Kimbler, School Resource Officer; Sheriff John Puckett; Justin Forrester, Scott County Education Association President; Carl Newman; Suzanne Goins, Virginia Professional Educators; Billy Nash, Maintenance Employee; Ramona Russell, Duffield Primary School Teaching Assistant; Carolyn and Charles Singleton; James Campbell, Heritage TV; Wes Bunch, Kingsport Times News; Bob Etherton, Dungannon native/Candidate for County Board of Supervisors (and spouse, Diana); Carol Culbertson, Candidate for School Board (and spouse, Dennis Culbertson); David Templeton, Candidate for School Board; Jennifer Meade, Dungannon Intermediate School Principal; Jenny Jordan, Dungannon Intermediate School Secretary; Peggy Cruby, Dungannon Intermediate School Custodian/Cafeteria Employee; Karen Hartsock and Lindsey Quillen Stapleton, Dungannon Intermediate School Instructors; Dungannon Intermediate School faculty and staff; Gate City High School Senior Class Students and Sponsors; and, citizens.

CALL TO ORDER: Chairman Jessee called the meeting to order at 6:00 p.m.

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE: Scottlin Baker and Norma Jean Jarrett, Dungannon Intermediate School 7th grade students, carried the American and Virginia flags into the gym to taped music and lead the audience in citing the *Pledge of Allegiance* and observing a Moment of Silence.

ITEMS BY SCHOOL BOARD MEMBERS- SCHOOL BOARD MEETINGS SCHEDULED: Chairman Jessee scheduled a Special Meeting to be held at 2:30 p.m. on Wednesday, November 30, 2011, at the School Board Office, for the purpose of a SACS Exit Report and the regular January meeting at 6 p.m. on Tuesday, January 3, 2012; and, both meetings are to be held at the School Board Office.

ITEMS TO BE ADDED TO AGENDA/APPROVAL OF AGENDA: There being no items added to the agenda Mr. Templeton made a motion to approve the agenda as presented, motion was seconded by Mrs. Blair, all members voting aye.

APPROVAL OF OCTOBER 4, 2011 REGULAR MEETING MINUTES: On a motion by Mr. Campbell, seconded by Mr. Meade, all members voting aye, the Board approved the October 4, 2011 Regular Meeting Minutes as submitted.

APPROVAL OF CLAIMS: On a motion by Mrs. McClelland, seconded by Mr. Templeton, all members voting aye, the Board approved payroll and claims as follows: School Operating Fund invoices & payroll in the amount of \$1,074,213.57 as shown by warrants #8101220-8101578 (#8101240 voided) and electronic payroll direct deposit in the amount of \$1,188,948.34 & electronic payroll tax deposit \$520,118.84. Cafeteria Fund invoices & payroll in the amount of \$155,984.96 as shown by warrants #1014463-1014521 and electronic payroll

direct deposit in the amount of \$23,731.98 and electronic payroll tax deposit \$10,791.33. Scott County Head Start invoices & payroll in the amount of \$64,898.75 as shown by warrants #9926-10007.

PUBLIC COMMENT – JUSTIN FORRESTER/SCEA: Justin Forrester, SCEA President, presented information to the Board on the Scott County Education Association, Virginia Education Association and National Education Association Awards for Grants: Teacher & Student, Scholarships: Teacher & Student, Teacher Professional Development, Workshops & Seminars, Classroom Tips, Lesson Plans & Discounts. He also explained that the VEA and SCEA are contributing to the Louisa Education Relief Fund for the earthquake damage to the county and schools and encouraged others to contribute. Mr. Forrester reported that a time survey is being conducted, which includes many items of data in regard to the school day. He hopes the survey can be completed within the next month and stated that it can be used as a tool to improve the school system. He highlighted some of the awards/scholarships/grants available and encouraged staff to take a look at what is available, including many workshops on a wide range of topics.

GATE CITY HIGH SCHOOL SENIOR CLASS PRESIDENT COMMENTS: Maria Byrd, Gate City High School Senior Class President, reported that senior sponsors and class members are present in support of the senior class field trip request to Washington D.C. She reported that they have worked hard to achieve goals and thanked the Board for their consideration and time.

COMMENTS FROM DUNGANNON NATIVE/CANDIDATE FOR BOARD OF SUPERVISORS: Mr. Bob Etherton commented on being a Dungannon native and attending Dungannon School. He reported on his continued interest in the school system in that he and his spouse, Diana, provide a scholarship fund at Twin Springs High School that assists students to attend Mountain Empire Community College.

PRESENTATION OF “MAKING A DIFFERENCE” FACULTY & STAFF AWARDS: Superintendent Ferguson presented “Making a Difference” awards as follows: Peggy Cruby, Dungannon Intermediate School Custodian/Cafeteria; and, instructors with a tie vote, Karen Hartsock and Lindsey Stapleton.

JENNIFER MEADE, DUNGANNON INTERMEDIATE SCHOOL PRINCIPAL: Jennifer Meade, Dungannon Intermediate School Principal, welcomed everyone to the school. She thanked the school board and school board office staff for their leadership; the many organizations and clubs that have been very generous with their time, support and donations; the community and parents for their support, involvement and assistance anytime help is needed; the school staff for their hard work and dedication to the school system, school and students; and the school staff for providing many opportunities, not only to learn; but, for their creative participation and student development of honesty, integrity, respect and many other attributes.

APPROVAL OF SCHOOL ACTIVITY FUND AUDIT PROPOSAL - FISCAL YEARS 2012, 2013 & 2014: On the recommendation of Superintendent Ferguson and on a motion by Mr. Campbell, seconded by Mrs. McClelland, all members voting aye, the Board approved the proposal, dated September 30, 2011, received from Charles R. Bridwell CPA & Associates PC, in the amount of \$5,000 for each audit year (plus a mileage allowance-IRS rate-for the travel to each school visited from the firm’s Gate City Office) for onsite audit of school activity funds at the various schools for the three-year period of fiscal years 2011-12, 2012-13, and 2013-14. The only other proposal was received from Hicok, Fern, Brown & Garcia of Abingdon, Virginia, in the amount of \$7,500 for each audit year.

APPROVAL OF GIFTED PROGRAM ADVISORY COMMITTEE: On the recommendation of Superintendent Ferguson and on a motion by Mrs. McClelland, seconded by Mr. Meade, all members voting aye, the Board approved the 2011-2012 Gifted Program Advisory Committee as follows:

Kim Henderson
Kim Dorton
Gina Fuller
Alana Dingus

Mary Beth Vaughn
Brigitte Hillman
Patty Pierson
Renee Adams

Renee' Light
Tina Lucas

Ruby Rogers
Brenda Robinette

APPROVAL OF REVISED STUDENT WELLNESS POLICY: Superintendent Ferguson reported that the School Health/Safety Advisory Board has approved the Revised Student Wellness Policy. On the recommendation of Superintendent Ferguson and a motion by Mrs. Blair, seconded by Mr. Templeton, all members voting aye, the Board approved the Revised Student Wellness Policy as follows:

STUDENT WELLNESS

- I. *Policy Statement*
The Scott County School Board recognizes that children and youth who begin each day as healthy individuals learn more and better and are more likely to succeed in the educational setting.
- II. *Goals*
The Scott County School Board has established the following goals to promote student wellness.
 - A. *Nutrition Education*
 1. *Students receive nutrition education that teaches the skills they need to adopt and maintain healthy eating behaviors.*
 2. *Nutrition education is offered in the school cafeteria as well as in the classroom, with coordination between the foodservice staff and other school personnel, including teachers.*
 3. *Students receive consistent nutrition messages from all aspects of the school program.*
 4. *Division health education curriculum standards and guidelines, when applicable, address both nutrition and physical education.*
 5. *Nutrition is integrated into the health education or core curricula (e.g., math, science, language arts).*
 6. *Schools link nutrition education activities with the coordinated school health program.*
 7. *Staff who provide health education, culinary arts, and nutrition/wellness classes will have appropriate training and/or licensure.*
 8. *The level of student participation in the school breakfast and school lunch programs is appropriate.*
 9. *Schools are enrolled as Team Nutrition Schools, and they conduct nutrition education activities and promotions that involve parents, students, and the community.*
 10. *Nutrition education instructional activities shall stress the appealing aspects of healthy eating and be participatory, developmentally appropriate, and enjoyable. The program shall engage families as partners in their children's education.*
 - B. *Physical Activity*
Students are given opportunities for physical activity during the school day through physical education (PE) classes, daily recess periods for elementary school students, and the integration of physical activity into the academic curriculum where appropriate.
 1. *Students are given opportunities for physical activity through a range of before- and/or after-school programs including, but not limited to, intramurals, interscholastic athletics, physical activity clubs, and other after school programs.*
 2. *Schools encourage parents and guardians to support their children's participation in physical activity, to be physically active role models, and to include physical activity in family events.*
 3. *Schools provide training to enable staff to promote enjoyable, lifelong physical activity among students.*
 - C. *Other School-based Activities*
 1. *Fresh fruit/vegetable snacks are offered daily, when grants are available, to certain elementary schools that meet the criteria of 65% free & reduced lunches .*
 2. *An adequate amount of time is allowed for students to eat meals in adequate lunchroom facilities.*
 3. *All children who participate in subsidized food programs are able to obtain food in a non-stigmatizing manner.*
 4. *Physical activities and/or nutrition services or programs designed to benefit staff health have been considered and, to the extent practical, implemented.*
 5. *School staff are encouraged to model healthy eating behaviors.*
 6. *The commonwealth of Virginia mandated screenings for students are performed within the guidelines set up by the Code of Virginia. Appropriate referrals are then completed for hearing, vision, and dental.*
 7. *The Scott County Health Department, in conjunction with Lee County & Wise County Health Departments, provide the services of a dentist and a dental assistant to the students of Scott County Schools. A dental trailer is moved from one school to another during the school year to provide dental care.*
 8. *The Lenowisco Health District provides free fluoride treatments to all elementary schools. This service has been offered on a yearly basis, starting in September–May. Fluoride is administered to participating students on a daily basis.*
 9. *The Scott County Health Department offers Flu vaccines to all eligible students and staff members in the fall for those that are interested.*
 10. *Scott County Health Department offers upcoming 6th grade students their T-dap boosters, to be given in the school with the assistance of the school health nurse/aide.*
 11. *School Health Services cooperates with the Scott County Health Department in tracking communicable diseases, influenza and influenza like illnesses to monitor the health status of our students.*
 12. *Individual classroom activities are provided by the school nurses to the students for nutrition, health and hygiene as requested by teachers & principals.*

13. *Blood Borne Pathogens training is given to the staff on a yearly basis. CPR/1st Aide training is offered for those staff who are mandated by the state of Virginia to be certified in order to perform their job duties/skills.*
- D. *Nutrition Guidelines*
 1. *Nutritional standards for the school breakfast and school lunch programs, a la carte items, and after school snacks meet or exceed state and federal standards.*
 2. *The nutritional content of foods and beverages donated for class parties or other school events is considered.*
 3. *School-based marketing of foods and beverages, such as through advertisements in school publications, school buildings, athletic fields, and/or other areas accessible to students, and activities such as incentive programs, has been considered.*
 4. *Outreach strategies to encourage families to reinforce and support healthy eating and physical activity are in place.*
 5. *Foods and beverages sold in vending machines meet or exceed state and federal standards.*
- III. *Implementation*
The Food Service Supervisor will be responsible for overseeing the implementation of this policy and will develop procedures for evaluating the wellness policy, including indicators that will be used to measure its success. The Wellness Committee along with the help of the Nursing Coordinator will update the policy as needed.

REPORT ON COMPREHENSIVE PLAN (SUPERINTENDENT’S ANNUAL REPORT): Superintendent Ferguson provided a Superintendent’s Annual Report as is required by the Comprehensive Plan by November 1. He informed everyone that the report will be posted to the website within the next couple of days and that copies will be available on request. He explained that the report highlights and showcases the school system and will be used in the upcoming SACS interview process. He expressed thanks for the assistance of staff and recognized Ms. Tammy Quillen, Elementary Education Supervisor/ Director of Testing, for her efforts on the report.

BUILDING SERVICES UPDATE - ROBERT SALLEE, DIRECTOR OF BUILDING SERVICES: Robert Sallee, Director of Building Services, presented a Building Services Work Schedule Update. He reminded the Board that work orders are available daily. He stated that the update provided covers only a few of the items completed during this timeframe. He commented that some of the items may seem “pricey” but that they are doing what they can. He expressed appreciation for their support and commented that the maintenance employees are working hard each day to keep everything going.

CLOSED MEETING: Mrs. McClelland made a motion to enter into a closed meeting at 5:51 p.m. to discuss coaches, teachers, central office staff, and bus drivers as provided in Section 2.2-3711A (1) of the Code of Virginia, as amended; motion was seconded by Mr. Templeton, all members voting aye.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 7:15 p.m. and on a motion by Mrs. McClelland, seconded by Mr. Templeton, the Board returned to regular session and Mrs. McClelland cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE

Ayes: Beth Blair, Lowell Campbell, Kay Jessee, Kathy McClelland, Joe Meade, Dennis Templeton

Nays: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

APPROVAL OF OVERNIGHT FIELD TRIP REQUESTS: On the recommendation of Jason Smith, Supervisor of Personnel/Middle Schools, and on a motion by Mr. Templeton, seconded by Mr. Campbell,

all members voting aye, the Board approved the overnight field trip request from Hilton Elementary School 6th grade (24 students, 4-5 sponsors) to Chattanooga, TN, for a social/educational field trip on May 17-18, 2012.

On the recommendation of Jason Smith, Supervisor of Personnel/Middle Schools, and on a motion by Mrs. McClelland, seconded by Mr. Meade, all members voting aye, the Board approved the overnight field trip request from Shoemaker Elementary School (55 students, 2 sponsors, 8 chaperones) to Chattanooga, TN for an end-of-the-year educational field trip on May 18 & 19, 2012.

On the recommendation of Jason Smith, Supervisor of Personnel/Middle Schools, and on a motion by Mr. Meade, seconded by Mr. Templeton, all members voting aye, the Board approved the overnight field trip request from Gate City High School FCCLA (8-10 students, 2 sponsors) to Atlanta, GA, for attendance at the National FCCLA Cluster Meeting on November 18-20, 2011.

On the recommendation of Jason Smith, Supervisor of Personnel/Middle Schools, and on a motion by Mr. Campbell, seconded by Mrs. Blair, all members voting aye, the Board approved the overnight field trip request from the Gate City High School seniors (112+ students, 4 sponsors, 21 chaperones) to Washington D.C. for an educational and cultural field trip on April 12-15, 2012.

On the recommendation of Jason Smith, Supervisor of Personnel/Middle Schools, and on a motion by Mrs. Blair, seconded by Mr. Templeton, all members voting aye, the Board approved the overnight field trip request from Twin Springs, Rye Cove, Gate City Middle/High Schools FCCLA (70+ students, 4 sponsors, 10+ chaperones) to Virginia Beach, VA, for the FCCLA State Leadership and Recognition Conference on April 26-29, 2012.

APPROVAL OF SCHOOL RESOURCE OFFICER AGENCY AGREEMENT: Jason Smith, Supervisor of Personnel/Middle Schools, expressed thanks to Mr. Will Sturgill, School Board Attorney, for his work on getting a School Resource Officer Agency Agreement in place, along with the assistance of Sheriff John Puckett. He explained that the agreement puts guidelines in place for the school board and sheriff's office. On the recommendation of Mr. Smith and on a motion by Mrs. McClelland, seconded by Mr. Campbell, all members voting aye, the Board accepted the School Resource Officer Agency Agreement as follows:

SCHOOL RESOURCE OFFICER AGENCY AGREEMENT

This Agreement is made, this 1st day of November 2011, by and between Scott County, Virginia, Public Schools, hereinafter referred to as "School District," and Scott County, Virginia, Sheriff's Office, hereinafter referred to as "Sheriff's Office," and is agreed to as follows:

WITNESSETH:

WHEREAS, the Sheriff's Office agrees to provide the School District a School Resource Officer (SRO) Program in the School District; and

WHEREAS, the School District and the Sheriff's Office desire to set forth in this SRO Agreement certain terms and conditions between the parties;

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

- 1. The term of this agreement shall be for the 2011-2012 school year. This agreement shall automatically renew unless either party furnishes a thirty (30) day non-renewal notice prior to the start of the new school year.*
- 2. School administration and the Sheriff's Office shall collaborate to determine the most appropriate individuals to fill the positions of School Resource Officers. The Sheriff's Office shall ensure that the School Resource Officer shall have appropriate, specialized training and experience to work with youth at school sites.*
- 3. It is expressly understood and agreed that the School Resource Officer is an employee of the Sheriff's Office, not of the School District. This is consistent with the Code of Virginia, Section 9.1-101, which states in pertinent part, that "School Resource Officer means a certified law-enforcement officer hired by the local law-enforcement agency to provide law-enforcement and security services to Virginia public elementary and secondary schools." The School Resource Officer shall be an at-will employee of the Sheriff's Office, that may be dismissed or re-assigned from the position of SRO, with or without just cause, at any time. The Sheriff's Office shall take into account the desire of the School District in determining whether a SRO shall be dismissed or re-assigned, and shall first and foremost, make such a determination that is in the best interests of the students of the School District.*
- 4. All salary and benefits will be paid and provided by the Sheriff's*

Office. The School District, however, agrees to reimburse the Sheriff's Office for the expenses associated with the employment of the School Resource Officer. The Pay Scale of the School Resource Officer shall be in accordance with the pay scale established by the Sheriff's Office and School Board for the position of School Resource Officer subject to the approval and the availability of funds from the School Resource Officer Grants Program and Funds as established in Virginia Code Sec. 9.1-110. Benefits and sick leave shall be in accordance with the policies and procedures of the Sheriff's Office.

5. As being employees of the Sheriff's Office, the School Resource Officers shall be subject to the administration, supervision, and control of the Sheriff's Office. However, because the School Resource Officer is a full-time designated officer for certain school properties, the SRO must also adhere to all the same policies set forth for School personnel and shall be subject to the instruction, assignment, and control of the School Superintendent and Principal in so far as such are consistent with his duties as set forth with the Sheriff's Office and applicable law.
6. In accordance with Va. Code Section 9.1-110, SROs shall be "certified law-enforcement officers and shall be employed to help ensure safety, to prevent truancy and violence in schools, and to enforce school board rules and codes of student conduct." In accomplishing these objectives, the SRO shall be a visible, active law enforcement figure on school property dealing with law enforcement matters and school code violations originating on the designated property. Designated school property includes buildings, grounds, parking lots, lockers, and any other property owned and maintained by the School District that is assigned to the SRO.
7. The School Resource Officer shall perform a regular workweek of hours with such hours to include the regular school day hours. The School Resource Officer may be required by School District Administration to attend school meetings, functions, and events on an as needed basis. Timesheets shall be kept by the School Resource Officer and turned in to the Sheriff's Office by the SRO each and every week. The School Resource Officer shall work a total of 225 days during the term of this agreement, including 180 teaching days and 15 days assigned by the Principal, and 30 days assigned by the Scott County Sheriff's Office during the Summer months.
8. If any Court holds any provision or provisions of this agreement void or illegal under federal or state law, the remainder of this agreement shall remain in full force and effect.
9. This agreement sets forth the entire agreement of the parties with respect to the employment of the position of School Resource Officer and supersedes all previous understandings, written or oral, in respect thereof. The parties hereto agree that all prior agreements between the School District and the Sheriff's Office are hereby terminated.

John Puckett, Scott County Sheriff (signature)

Date

James Kay Jessee, School Board Chairman (signature)

Date

ATTEST: _____
Loretta Page, School Board Clerk (signature)

TEACHER CONGRATULATED AS MCGLOTHIN AWARD SEMI-FINALIST: Jason Smith, Supervisor of Personnel, expressed congratulations to Amy Hall, Hilton Elementary School Teacher, for being a McGlothlin Award semi-finalist.

RESIGNATION: On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mr. Campbell, seconded by Mrs. Blair, all members voting aye, the Board accepted the resignation request of Ashley Bowen, Rye Cove High School Varsity Softball coach, effective September 21, 2011.

On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mr. Templeton, seconded by Mr. Meade, all members voting aye, the Board accepted the resignation request of Adam Keith from the position of Gate City High School Athletic Director, effective December 21, 2011.

LEAVE-OF-ABSENCE: On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mrs. McClelland, seconded by Mrs. Blair, all members voting aye, the Board approved the one year leave-of-absence request of Lori Cox, Gate City Middle School Teacher, effective January 1, 2012 – January 1, 2013.

On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mrs. Blair, seconded by Mrs. McClelland, all members voting aye, the Board approved the sixty day leave-of-absence request of Wayne Templeton, maintenance employee, effective November 1, 2011 – December 31, 2011.

EMPLOYMENT: On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mr. Campbell, seconded by Mr. Templeton, all members voting aye, the Board approved the

employment of Cheyenne Osborne, Rye Cove High School Varsity Softball Coach, effective September 21, 2011.

On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mr. Campbell, seconded by Mrs. McClelland, all members voting aye, the Board approved the employment of Shannon Boy as Gate City High/Middle School 9th Grade Boys Basketball Coach, effective November 1, 2011.

On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mrs. Blair, seconded by Mrs. McClelland, all members voting aye, the Board approved the employment of Terry Bird, Gate City High/Middle School 9th Grade Girls Basketball Coach, effective November 1, 2011.

VOLUNTEERS: On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mr. Campbell, seconded by Mr. Templeton, all members voting aye, the Board approved the employment of Kathy Bird, Gate City High School/Middle School 9th Grade Girls Basketball coach, effective November 1, 2011.

On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mrs. McClelland, seconded by Mr. Campbell, all members voting aye, the Board approved the employment of Justin Smith (replaces Mark Estep), Gate City Middle School 7th Grade Boys Basketball Coach, effective November 1, 2011.

On the recommendation of Jason Smith, Supervisor of Personnel, and on a motion by Mr. Templeton, seconded by Mr. Meade, all members voting aye, the Board approved the employment of Jason Howell, Gate City Middle School 7th Grade Boys Basketball Coach, effective November 1, 2011.

BOARD MEMBER COMMENTS: Board members thanked the audience for their attendance at the meetings and interest in the school system. Chairman Jessee also reminded everyone to exercise their right to vote next Tuesday, to not forget those who have protected that right and upcoming Veterans Day.

ADJOURNMENT: There being no further business to be discussed, Mr. Templeton made a motion to adjourn at 7:28 p.m., motion was seconded by Mrs. McClelland, all members voting aye.

James Kay Jessee, Chairman

Loretta Q. Page, Clerk